



## CCS BYOD Acceptable Use Policy

**Christian Community School** will provide students access to our network resources and the option of utilizing personal devices as a means of enhancing their educational experience. Understanding that mobility and technology are increasingly operating hand in hand, part of our objective is to not only incorporate the use of technology tools but to also do so within a safe and structured environment. Students are **not required** to bring in outside technology and will be able to utilize the equipment we have available here at school.

### Definitions:

**1. Eligible students:** A student whose parent/guardian signs and agrees to the terms and conditions of the Student Use of Personal Electronic Devices and Acceptable Use Policy Agreement.

**2. Electronic Device:** Any electronic device which communicates electronically, sends, receives, stores or displays voice and/or text communication or data. These include but are not limited to cellular phones, smartphones, music, media players, tablets, laptops, notebooks, netbooks, e-readers, iOS devices, or Chromebooks. The possession and/or use of a device on the school campus is a *privilege NOT a right*.

**3. Unacceptable devices:** These include, but are not limited to, gaming devices, or consoles, modems, routers, televisions, or accessories.

**4. Unauthorized Use:** Unauthorized use of devices includes, but is not limited to, the following. Unauthorized use is absolutely prohibited and violations will be subject to disciplinary action up to and including confiscation of the device regardless of ownership.

- Possessing, viewing, sending or sharing of video or audio information of a real or implied sexual nature, violent or treating content on school grounds or at school events.
- Transmitting of school materials for unethical purposes such as cheating

- Damaging or attempting to damage the school network, equipment, materials or data whether it be physical or electronically.
- Unauthorized access of school computers, network, and information resources.
- Use of any electronic device which disrupts the instructional day/routine and/or is UnGodly and the opposite of Biblical and Christly behavior.

#### **5. Authorized Use:**

Christian Community School will permit student use of personal electronic devices on school grounds and during school sponsored events while under the direct supervision of school staff. These devices must remain in silent mode or powered off unless otherwise permitted by school personnel.

#### **Possession and Use:**

Students may possess and use electronic devices at school subject to the following:

- The student is using the device for an educational or instructional purpose with the teacher's permission and supervision.
- Electronic devices may be utilized for specific instructional purposes at the discretion of the Principal or his designee.
- Personally owned electronic devices **must** access the internet via the school's content filtered wireless network.

#### **Prohibitions:**

- Personally owned electronic devices used in the school are not permitted to connect to the internet through a 3G, 4G, or other content service provider
- Electronic devices shall not be used in any way that violates school policy or that threatens to humiliate, harrasses, or intimidates school-related individuals including students, employees, and visitors; or violates local, state or federal law.
- Electronic devices may not be utilized during the administration of tests unless otherwise instructed to do so by the classroom teacher.
- All personal devices must have antivirus software installed and activated, if applicable.
- Streaming of any audio or video must be reserved for classroom activities only. Cloud-based music and videos personally owned by a student are not allowed.
- Tech support and charging will be provided for student owned devices at CCS. Printing documents will NOT be provided for student owned devices at CCS. Please print relevant or due documents at home or at the county library before coming to school.

#### **Confiscation:**

Students are only allowed to use electronic devices as instructional aides with the teacher's permission, supervision and must follow BYOD procedures and expectations. Unauthorized use of electronic devices disrupts the classroom instructional program and distracts from the learning environment. The school reserves the right to collect and examine any device. If a student refuses to give his or her electronic device to the administrator or his designee upon request this will be viewed as insubordination and the appropriate consequence will apply.

**Potential Disciplinary Actions:**

All violations will be subject to the disciplinary actions for possession of electronic equipment or devices as outlined in the Student Handbook. The Principal or his designee reserves the right to exercise reasonable discretion in response to student misbehavior abuse of the privilege or other reasonable cause may deny or cancel the privilege of possessing an electronic device up to and including confiscation of said device(s).

**Security of Devices:**

Students shall be held personally and solely responsible for the security of electronic devices brought to school. The school shall not assume responsibility for theft, loss/damage or unauthorized use. If devices are loaned or borrowed in misused by non-owners, device owners are jointly responsible for the misuse or policy violation(s).

**Prohibitions on audio and video recording:**

Camera, video or audio recording functions of electronic devices may pose threats to the personal privacy of individuals exploit personal information and or compromise the Integrity of educational programs accordingly the use of audio recording video recording or camera functions of electronic devices is strictly prohibited on school premises at all times unless teacher approval is given for specific instructional activities.

Principal approval must be secured to record a video or audio piece and present it at CCS events. ANY such video or audio piece will be viewed and/or reviewed and edited by the Principal and/or faculty designee prior to any school event. Live performances over video/audio presentations are always preferred at school events.

I have read and discussed with my parents the **BYOD Acceptable Use Policy** as outlined above and agree to its terms and conditions. **I further understand that I will be assigned a school email address to be used to communicate with classroom teachers.**

\_\_\_\_\_  
Student name: Print and sign

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Parent name: Print and sign

\_\_\_\_\_  
Date:

Office use only:

\_\_\_\_\_  
Device Type:

\_\_\_\_\_  
MAC Address:

\_\_\_\_\_  
Device Type:

\_\_\_\_\_  
MAC Address:

